



## RETURNS REQUEST FORM

E-mail to: [customer-service@elitemobile.com](mailto:customer-service@elitemobile.com)

BEFORE COMPLETING THIS FORM PLEASE READ THE FOLLOWING:

- The acceptance of this form does not mean that the returns stated will be given credit or replaced.
- This form must be faxed back and completed in full. You will then be issued with an Returns Material Authorisation Number (RMA)
- The returns number must be clearly displayed on the outside of the carton.
- Collection by Elite Mobile will be arranged ONLY for Goods OVER £100.
- For goods under £100 it is your responsibility to arrange shipment to Elite Mobile Ltd
- If you fail to supply the courier with your returns then you will be responsible for sending the returns back to Elite Mobile Ltd.
- Any returns sent without authorisation may not be credited or exchanged.
- Any forms received that do not contain valid invoice numbers and account numbers will be rejected and may not be returned.

### CRITICAL INFORMATION REQUIREMENT

Company Name:

Contact Name:

Address:

Email Address:

Tel:

Postcode:

Fax:

Date:

Account No:

QTY	DESCRIPTION	REASON	PRICE	ORG. INVOICE NO	INVOICE DATE
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RMA Number